

## Safe Ladder Set-up and Use

- Select the right ladder for the job. Inspect the ladder before use; look for broken rungs and cracks.
- Use a ladder best suited for the landscape, like those with non-slip feet or spikes.
- Setup ladders away from doors. If necessary, block off the door and post warning signs.
- Check overhead clearance, and never use metal or wire bound ladders near electrical conductors.
- Extend the ladder 1 m above the exit point to ensure a safe landing point. Maintain 3 point contact while stepping on or off the ladder.
- Maintain a slope of 1 horizontal to 4 vertical from the base of the structure.
- Secure the ladder at the base and the top, to prevent sliding.
- Maintain 3 points of contact with the ladder at all times.
- Take your time when climbing a ladder.
- Do not carry objects up the ladder.
- Never use the top two steps or rungs of a ladder.
- Never allow more than one person on the ladder at a time.

## Safe Extension Ladder Use

- Follow manufacturer's instructions at all times. Make sure the two sections properly overlap.
- Inspect the ladder. Make sure all locks latch.
- Place ladders on level ground, and against stable surfaces.

## Safe Stepladder Use

- Make sure the ladder is open all the way, and locked. Never use it as an extension ladder.
- Make sure the ladder is long enough for the job.
- Face the ladder while using it.
- Keep your body centred while working on the ladder. Do not reach off the sides.