## **Sample Occupational Health & Safety Policy**

**[*YOUR COMPANY NAME*] Safety Policy**

[*Your Company Name*] is committed to a healthy and safe work environment for our employees, contractors, and customers/visitors. We believe workplace injuries and illnesses are preventable and work toward eliminating them entirely.

All employees are responsible and accountable for health and safety. Working safely according to occupational health and safety (OHS) policies, and safe work procedures is part of every job. Our goal is that everyone at [*Your Company Name*] always follows safe work practices to prevent injury and illness.

**As the *[owner/president/CEO]* of [*your company name*] I will work with supervisors to ensure**:

· hazards are identified and hazard controls are put in place;

· employees have proper equipment and training to perform work safely; and

· our health and safety program is regularly reviewed and up to date.

**Workers of [*your company name*] will:**

· follow safe work procedures;

· ensure everyone is working safely; and

· report any unsafe work or conditions to their supervisor or manager.

**Contractors working for [*your company name*] will:**

· comply with the *Safety Act* and the OHS Regulations; and   
· actively participate in our health and safety program as required.

As the [*owner/president/CEO*] of [Your Company Name] it is my responsibility to manage health and safety, but workers at every level must be familiar with the Safety Act and the Occupational Health and Safety Regulations that relate to our work. I trust that all employees will join me in working to maintain the health and safety of our workplace.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Owner/President, [*Your Company Name*] Supervisor, [*Your Company Name*]**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 **Date Date**

*The safety information in this policy does not precede OHS legislation.****This policy will be reviewed annually, or whenever there are operational changes.***

**Business name and commitment to health and safety.**

**Review responsibilities at your workplace.**

**When you complete the policy, print and sign it, then post it in the workplace where workers can access it.**