

COVID-19 Customer and Client Screening

Workplaces and workers must follow public health orders

- NT: https://www.gov.nt.ca/covid-19/en/covid-19
- **NU:** https://gov.nu.ca/health/information/covid-19-novel-coronavirus

Use this tool to determine if a customer or client presents a risk of exposing anyone in the workplace to COVID-19.

- 1. Screen for risks of exposure to COVID-19 according to your Exposure Control Plan.
- 2. Inform the person of rules they must follow:
 - a. check-in procedure
 - b. use of face coverings
 - c. hand washing or sanitizing
 - d. controlled movement within the space
 - e. check-out procedure
- 3. For clients who answer "Yes", assess the risk and follow your Exposure Control Plan.

Client's Name:				
Name of person conducting screening:			☐ Self-screen	
Date and time of screening:	☐ Over the phone☐ At entry of the	, , , , , , , , , , , , , , , , , , ,		
Date and time of service or appointment:				
Service being provided:				
Name of worker performing service:				
Supervisor's name:				
1. Do you have any symptoms of COVID-19 (such as cough, fever, difficulty breathing)?				
□ No – Proceed to 2.	☐ Yes — Assess the risk and follow your Exposure Control Plan.			
2. Have you recently travelled out of the Territory?				
□ No – Proceed to 3.	☐ Yes — Assess the risk and follow your Exposure Control Plan.			
3. Have you been in close contact with:				
someone confirmed to have COVID-19;				
 someone who is being investigated for COVID-19; 				
 someone who has <u>symptoms</u> of COVID-19; or, 				
someone who has recently travelled out of the Territory?				
\square No – Proceed to 4.	☐ Yes – Assess the risk and follow your Exposure Control Plan .			
4. Inform person of rules in place for:				
☐ Check-in	\square Hand washing		☐ Sanitizi	ng between clients
\square Use of face covering	☐ Controlled move	ment in space	☐ Check-d	out
Other considerations:				