Policy Analyst, Yellowknife N 20/02 NT

If you're an enthusiastic and analytical individual looking for a challenge, this is the position for you!

The Policy Analyst reports to the Manager, Policy and Corporate Reporting/Access to Information and Protection of Privacy (ATIPP) Coordinator and provides advice, informed analysis and support to the WSCC, its President, Senior Management Team and Governance Council on a broad range of program and policy issues under the Northwest Territories and Nunavut *Workers' Compensation Acts, Safety Acts, Mine Health and Safety Acts, Explosive Use Acts, and Access to Information and Protection of Privacy Acts,* in support of the WSCC's Vision, Mission and Values. Other responsibilities include facilitating consultation and policy roll out sessions, and participation in special projects related to workers' compensation.

We are looking for a motivated, team player who has superior oral and written communication, time management, interpersonal, and organizational skills. The successful applicant must have technical knowledge of policy development and application, the ability to make sound recommendations and decisions, and experience with consultation and facilitation processes.

We require a Bachelor's Degree in a related field combined with three years of progressive experience in policy and program development. Related education includes, but is not limited to, political science, public administration, economics, and business administration. Experience with workers' compensation and/or privacy issues is an asset. We consider equivalent combinations of education and experience on a case-by-case basis.

Salary ranges from \$46.52 to \$55.57 per hour (approximately \$90,714 to \$108,361.50 per year) plus a Northern Allowance of \$1.90 per hour (\$3,700 per year).

A satisfactory criminal record check is required for this position.

Closing Date: January 27, 2020 @ 5 PM (MST)

If this sounds like a good fit for you, please forward your resume quoting competition to: **Email**: <u>careers@wscc.nt.ca</u>

You must clearly identify your eligibility to receive priority consideration under the Affirmative Action Policy.

The WSCC is an inclusive workplace. If you have a disability and require support or accommodation during the hiring process, we encourage you to identify your needs when we contact you for an interview.

We may use this competition to fill similar vacancies that become available over the next six months.

The ability to communicate in an official language of the Northwest Territories, in addition to English, is an asset.



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