WSCC Careers

Translator/Official Languages Coordinator, Yellowknife

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The Workers' Safety and Compensation Commission's vision is to eliminate workplace diseases and injuries. In partnership with stakeholders, we ensure workplace safety and care for workers, and we uphold the values of respect, engagement, integrity, openness and excellence in the workplace.

The Translator / Official Languages Coordinator provides French language services and coordinates the WSCC's translation services in other languages. The position also ensures WSCC compliance with the *Official Language Acts*, provides advice on the provision of language services and annually submits the WSCC Official Languages reports.

This position is located in Yellowknife, reports to the Vice President, Executive Services, and is a member of the Executive Services team. The Translator/Coordinator is the WSCC's primary expert on Official language services.

To perform this role effectively, the incumbent networks with WSCC employees, managers, senior managers, government officials and translation contractors. The incumbent also has an in-depth understanding of the official language requirements in both territories, the Northwest Territories and Nunavut, and ensures the WSCC meets its obligations under the *Official Languages Acts.*

You bring to the positon a degree in Translations and three years of broadly based practical experience in translation services within governmental or non-governmental agencies. The incumbent must speak, read and write in English and French. Equivalent combinations of education and experience will be considered.

Salary ranges from $42.75 to $51.03 hourly (approx. $83,362.50 to $99,508.50 yearly), plus a Northern Allowance of $3,450 yearly.

A satisfactory criminal records check is required for this position.

Closing Date: **May 5, 2017 @ 5 pm (MST)**

If this sounds like a good fit for you, please forward your resume quoting competition to:
Email: careers@wscc.nt.ca

You must clearly identify your eligibility to receive priority consideration under the Affirmative Action Policy.

The WSCC is an inclusive workplace. If you have a disability and require support or accommodation during the hiring process, we encourage you to identify your needs when we contact you for an interview.

We may use this competition to fill similar vacancies that become available over the next six months.

The ability to communicate in an official language of the Northwest Territories, in addition to English, is an asset.

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