WSCC Careers

Assessment Auditor, Yellowknife

N 19/38 NT

If you enjoy being part of a dynamic team, are committed to service excellence, and enjoy interacting with a wide range of people, this may be the challenge you're looking for! The Assessment Auditor works within the Employer Services unit of the WSCC, which is responsible for classifying employer businesses and assessing employer contributions to the Workers' Protection Fund.

The Assessment Auditor reports to the Manager, Employer Services and is accountable to develop and implement a plan to audit the financial records and documents of employers in accordance with Generally Accepted Auditing Standards and *Workers' Compensation Acts,* legislation, policies and procedures. Audits are conducted in the field and desk audits and must comply with WSCC key performance indicators. This position detects errors in employer payroll reporting and mitigates the risk of excessive revenue leakage.

As a part of the audit program, the Auditor is also required to educate employers regarding their responsibilities relative to the WSCC. Additionally, you may be required to investigate the financial operations of employers in order to protect the integrity of the Industrial Classification System. As such, the ability to communicate effectively and build positive relationships with employers is critical to your position.

This position requires completion of the fourth level of a recognized accounting designation with two years' experience conducting compliance audits, or a Certified Internal Auditor (CIA) designation with two years' experience conducting compliance field audits. Extensive travel is required for this position. The ability to communicate in a second official language is an asset. We consider equivalent combinations of education and experience on a case-by-case basis.

Salary ranges from $48.69 to $58.15 hourly (approx. $94,945.50 to $113,392.50 yearly), plus a Northern Allowance of $3,700.00 yearly.

A satisfactory criminal records check is required for this position.

Closing Date: **September 20, 2019 @ 5 PM (MST)**

If this sounds like a good fit for you, please forward your resume quoting competition to:
Email: careers@wscc.nt.ca

You must clearly identify your eligibility to receive priority consideration under the Affirmative Action Policy.

The WSCC is an inclusive workplace. If you have a disability and require support or accommodation during the hiring process, we encourage you to identify your needs when we contact you for an interview.

We may use this competition to fill similar vacancies that become available over the next six months.

The ability to communicate in an official language of the NT, in addition to English, is an asset.

safety & care

WSCC Workers' Safety & Compensation Commission | ᐃᖅᑲᓇᐃᔭᖅᑎᓄᑦ ᐊᑦᑕᓇᖅᑐᓂᒃ ᐊᒻᒪ ᓇᓪᓕᐅᒃᑯᒪᓂᒃ ᖃᐅᔨᓴᖅᑏᑦ